

# First Unitarian Church Position Description

**Position Name**            **Canvasser**

**Purpose of Position**            To help insure that the annual pledge campaign is successful and supports the budget presented to the congregation.

## **Responsibilities**

1. To obtain a list of members or friends from the Canvass Chairs
2. To set an appointment with those whose names have been given, in their home
3. To visit with the member(s) and determine their level of satisfaction and discontent with the events, programs and offerings at First Church
4. To discuss the current budget and level of giving required
5. To obtain the member's pledge and return it to the canvass chairs

## **Qualifications**

1. Some knowledge of First Church budgeting and pledging
2. Ability to talk amiably with others

**Amount of Time Required**            About one hour (plus travel time) for each pledge

**When**            Between            and            ,2009

**Training Provided**            Yes

**Responsible To**            Canvass Co-Chairs, Lyn Martin and Denise Olden

**Support Provided**            Canvass Committee and Finance Committee

Last reviewed